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Quantity Surveyor CV Sample

/Anita Rahman/22 Any Street, Any City/01234 987654321 /anita-rahman22@anymail.com

Professional Summary

A fully qualified quantity surveyor, I have been working in the industry for several years and am now looking to join an expanding and go-getting organisation where I can progress my career. I have much experience with all sorts of quantity surveying work and I have travelled all over the country in the course of my duties. I have surveyed domestic dwellings, retail buildings, commercial properties, waterways and even rail infrastructure. Well-versed in all aspects of surveying, including writing reports for the settlement of disputes, I am a good record keeper and can monitor projects on an ongoing basis for cost-benefit analysis.

Core Qualifications

MSc in Quantity Surveying from the University of Example (2004-2006)

Professional Qualifications

- Royal Institution of Chartered Surveyors accredited
- HND in Building Survey Practice
- Flooding Mitigation and Management trained
- Full, clean driving license

Academic Qualifications

A levels: Maths (B), Technology (B) and English (C) 8 GCSEs at good grades

Key Skills

- The ability to produce home buyer reports under tight deadlines.
- Good skills in dealing with risk management issues for insurance companies surrounding buildings in high-risk flood areas.
- Excellent aptitude for surveying commercial properties whilst working within the necessary health and safety regulations.

Work Experience

Quantity Surveyor – Malvern, January 2010 - Present

- Responsible for conducting and planning surveys all over the West of England.
- Provided financial progress reports to clients and to the Finance Director of my employer.
- Assisted with negotiating and drawing up new bids for tenders directly with the MD, winning many contracts.

Junior Quantity Surveyor – Worcester, July 2006 - December 2009

- Responsible for carrying out feasibility studies for a number of railway infrastructure inspections.
- Planned survey schedules with estimates of the materials, time and labour costs involved.
- Advised on building materials that had become dangerous or surpassed their lifespan.

References

References available as requested. Just one of numerous examples available, this free quantity surveyor CV sample provides many insights into the process of writing a good CV. You can also refer to our tools and CV builder for more help, also on this site.

ROBERT SMITH

Deputy Finance Director

Phone: 01232-456789 | Email: info@qskresources.com | Website: Qskresources.com

SUMMARY

Dedicated professional with strong organizational, communication, analytical, and project management skills. Generate staff effectiveness, enhance productivity and meet organizational goals. Proficient in solving problems and implementing solutions under tight deadlines. Demonstrate commitment to maintaining the integrity of financial data, as a CPA. Enjoy working with various report writers and Excel to include being highly proficient using multi-tab worksheets, complex formulas, pivot tables, graphs, importing and exporting data where feasible.

CORE COMPETENCIES

Microsoft Excel, Word and Power Point.

PROFESSIONAL EXPERIENCE

Deputy Finance Director

ABC Corporation - February 2015 - September 2015

Key Deliverables:

- Worked closely with new auditors to restructure the financials to appropriately reflect non-profit statements.
- Provided management and the Board with timely reviews of the organization's financial status, cash flow, and progress on its various programs and activities.
- Ensured compliance with local, state, and federal reporting requirements to include government grants/contracts.
- Recoded and prepared monthly and quarterly sales tax returns for CO, WY, and several Home Rule Cities.
- Coordinated debt financing and debt service payments with external agencies.
- Increased property and casualty insurance in order to mitigate risk.
- Designed report templates to facilitate in uploading cash receipts and large journal entries.

Finance Director

ABC Corporation - 2014 - 2015

Key Deliverables:

- Moved to Reno NV SRVSNACCA dba Kids Country, a 7 million non-profit organization providing before & after school child care at 13 or the 21 elementary schools in the San Ramon Valley.
- Develop & manage financial resources, including implementing online billing and electronic payment system that dramatically improved cash flow and customer satisfaction.
- Work closely with Executive Team to implement Board initiatives and strategic goals.

2250 Oak Street, Old Forge, New York, 13420

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The main role of a quality surveyor is to manage the project costs pertaining to the engineering or construction field. Typical duties listed on successful Quantity Surveyor Resume are - conducting feasibility studies; preparing and analyzing cost for contracts and tenders; coordinating work efforts, advising the company on legal and contractual issues, arranging for ... Report and forecast costs during the construction phase; Manage various aspects of a project, including change procedures and accounts ... Taught by an industry expert, this six-month course comprehensively covers the role of a Quantity Surveyor. This includes the fundamentals of cost management, procurement routes, forms of contract, cost ... The Canadian Institute of Quantity Surveyors (CIQS) is the gatekeeper of the ethics and standards for construction and infrastructure economics in Canada. It is a national professional organization which was founded in 1959 and currently represents over 2,000 construction cost

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